



ISO 9001:2015

# ARZAPATH

One Line One Solutions



[www.arzaphath.com](http://www.arzaphath.com)



**Dear sir/Madam**

**Arzapath All Solutions Pvt.Ltd functions with only one goal: to deliver specific services based on client's need. We focus on your goals and objectives, and we mold our services around them for the effective results for you. Arzapath functions has continuously provided services to the global labour market with sustainable use of human-resources of India. Utilization of specialized human resources to meet the needs of market is one of our main goals, and we have fulfilled this goal in the past and it will continue in the mere future as well.**

**Thanks& Regards.**

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**[www.arzapath.com](http://www.arzapath.com)**

**Arzapath All Solutions Private Limited**



**Arzapath all solutions is one of the fastest manpower & Industrial Canteen Service s company, established in 2022 and headed by Bikramjit Shil.He has Seven years of experience in manpower supply to various manufacturing units and this company provides bulk manpower supply very easily as per HR requirement. We provide all types of candidates, technical and non-technical.**

**Our company has full management team senior management team who regularly complete the process as per HR requirement.**

**We believe Arzapath all solutions means valuing differences,we believe in continually devlop such a quality services with professional touch to the industries & become different & best, service provider company and our good skills and communication which makes it the most convenient for us to bring in Manpower.**

**Successfully managing payroll and manpower operations for many of associates across multiple client locations and industries.**

# SERVICES



**Arzaphath All Solutions Private Limited**



**We believe Arzapath means valuing differences, we believe in continually develop such a quality services with a professional touch to the Industrys & become different & best service provider company in Industrial Segment.**

**We believe we will be able to provide better and best service in the future all over India and we will be able to provide our service in any critical area anywhere.**

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**OUR  
MISSION**

**Our mission is to provide the best possible services to the clients and candidates around the world with efficiency and integrity.**

**Backed by an infrastructure consisting of expert consultants in respective fields.**

**We aim to be the first choice of Major corporations by providing an unrivaled blend of knowledge and cross-border skills**

**Arzapath All Solutions Private Limited**

# Values



- 1: To enhance the quality of services.
- 2: To Serve with an environment of Professionalism, team work and excellence.
- 3: To respect all environmental rules, regulations and Legal requirements.
- 4: Fully meet the needs of the clients and meet the requirement according to their needs.

#### Services Offered

#### **Manpower Supply**

**Skilled, semi-skilled, and unskilled manpower**

**Technical and non-technical workforce**

**New recruitment and replacement hiring**

# Payroll & Wage Management

- 1: Attendance collection-As Per Agreement.
- 2: Invoice submission-As per Agreement.
- 3: Organization Payment.
- 4: Salary disbursement through Bank Transfer-As per Agreement.
- 5: Pay slip disbursement.
- 6: All effective registers and documents Required in labour law compliance.



# Compliance

- 1: Contract Labour Act 1970.
- 2: Factory Act, 1948.
- 3: Minimum wages.
- 4: Employees State Insurance.
- 5: Payment of Wages.
- 6: Shop & Esstablishment Act.
- 7: Payment of Wages.
- 8: Professional tax (State Act).





- 1: Migration & on Boarding.**
- 2: Payroll/Wages management.**
- 3: Compliance Management.**
- 4: Requirement-New& replacement.**
- 5:on time Payment.**
- 6: Weekly data collection on attrition.**
- 7:Audit management.**
- 8: Associate satisfaction & recognition.**
- 9: Monthly meeting & open houses.**
- 10: Structured Induction.**
- 11.ID cards.**
- 12.Zero balance salary accounts(As per rules).**
- 13.24\*7hrs active management team.**
- 14: Canteen/Hostal Facilities(As per rules).**
- 15: Available madical facilities.**
- 16: Transport facilities(As per rules).**
- 17: Candidates documents varification.**
- 18: Learning & Development.**
- 19: Exit formalities.**

## **HR POLICIES**

**Human resource (HR) policies are rules and processes that govern the employment relationship between you and your team members. HR policies describe the rights, responsibilities, and expected behaviours of both you and your employees when it comes to working together.**

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# Appreciations And Job-Fair



Arzapath All Solutions Private Limited

**Commercial Terms (Outsourcing & Third-Party Payroll)**



**Scope Includes:**

- 1. Recruitment & onboarding**
- 2. Account management**
- 3. Payroll processing**
- 4. Statutory compliances (PF, ESI, PT, etc.)**
- 5. Exit formalities**

**Service Charges: Monthly - Negotiable (B2B basis)**

**Billing Cycle:**

- Attendance cutoff: 30th of every month**
- Invoice submission: 2nd of every month**
- Payment due: On or before 5th of every month**
- Salary disbursement: 7th of every month**
- Taxes: As applicable, at actuals, over and above commercials**



**Arzaphath All Solutions Private Limited**